

## **Standard Cleanings**

### **ALL AREAS**

- Dust all ceiling fans*
- Spot Clean Walls And Doors*
- Knock down all cobwebs along ceilings, corners, walls, etc.*
- Wipe down and sanitize trash containers.*
- Spot clean windows*
- Wipe down windowsills and ledges.*
- Spray furniture and fabrics with a soft surface disinfectant*
- Spot clean baseboards.*
- Wipe down and sanitize frequently touched surfaces such as TV remotes, light switches, door handles, and cabinet handles*
- Aesthetically arrange any decor, magazines, remotes, pillows, etc.*
- Refill hand soaps*

### **BATHROOMS**

- Wash dirty towels and washable bath mats (vacuum non-washable bath mats)*
- Clean and disinfect toilet and toilet bowl (make sure to clean all the way to the bolts on the floor)*
- Clean, sanitize, and shine sink and faucets*
- Clean, sanitize and shine shower/tub.*
- Wash shower curtain as needed*
- Sweep, mop and sanitize floor*
- Knock down any cobwebs*
- Remove trash and replace liner.*
- Wipe outside of trash can as needed*
- Wipe outside of cabinets and drawers*
- Arrange towels in a decorative aesthetic manner*
- Replace low toilet paper rolls and leave 2 full rolls extra in each bath.*

### **KITCHENS**

- Empty clean dishes from dishwasher be sure to check that they are clean.*
- Clean, disinfect and shine sink and faucets.*
- Clean and sanitize counter-tops and tables.*
- Clean interior/ exterior of fridge and microwave interior/exterior*
- Clean back-splash behind stove and counter-tops.*
- Wipe outside of trash container (as needed).*
- Knock down any cobwebs.*
- Spot clean outside of cabinets.*
- Remove trash and line bin with clean liner*
- Wipe down the exterior of all appliances*
- Empty crumbs from the toaster*
- Sweep, vacuum, mop and sanitize floors*
- Clean, disinfect and shine exterior of the stove and stove tops*
- Wipe down chairs and bar-stools*

### **BEDROOMS**

*Check all comforters and blankets for stains, dirt, debris, odors etc. Wash any that are machine washable and require laundering. Call me if they are too large to wash or there are too many to wash in the time frame.*

*Wash bed-sheets/ pillowcases and make the bed in a aesthetic manner*

*Clean and sanitize tops of dressers and tables.*

*Remove any trash and line trash bin.*

*Dust picture frames and TVs*

*Dust and sanitize shelves*

*Vacuum, sweep, mop and sanitize floors*

*Knock down any cobwebs*

### ***LIVING/DINING AREAS***

*Straighten up couches, chairs, pillows, throw blankets and furniture in an aesthetic manner*

*Clean and sanitize any tables, counters, shelves and chairs*

*Dust TV*

*Knock down any cobwebs*

*Discard trash and line with new liner*

*Check sleeper beds for soiled sheets, wash, fold neatly and store in closet for new guests*

*Check for and remove crumbs under cushions and couch*

*Vacuum, sweep, mop and sanitize floors*

### ***PORCHES***

*Sweep*

*Remove trash*

*Knock down cobwebs*

*Spot clean windows and glass doors*

*Clean furniture and sanitize*

*Have you read and double checked all the items on this list?*